

Summerfield Homeowners Association
Application and Review Form

Date submitted _____ Lot# _____
Name of Owner(s) _____ Phone number _____
Address _____ Email _____

Description of the proposed improvement, alteration or addition:

J.U.L.I.E Dig # _____

****NOTE**** Please be sure this conforms to any requirements set forth by the City of Joliet, County, State, etc and that any necessary permits have been obtained prior to installation.

The following information must be included with this request form:

1. Plat of survey depicting the location of the proposed improvement.
2. A description of the proposed improvement as accurate as possible (pictures and drawings are helpful)
3. Type of material to be used.

Under no circumstances does approval by the Homeowners Association indicate full authorization. It may be necessary to obtain building permits and structural approval as required by the City of Joliet. All improvements are subject to local building regulations and restrictions of record.

If the homeowner proceeds without all the necessary approvals, they may be subject to legal proceedings as well as having to remove all unauthorized improvements. Formal written approval may take up to fifteen (15) days. Please allow enough time prior to onset of work to be done for the review process.

All work must begin within 90 days of approval. Work must be completed within 120 days after commencement unless noted otherwise. Failure to meet the deadlines voids this approval and reapplication will be required.

Homeowner(s) signature

Submit completed request form and required documentation to Summerfield HOA, PO Box 590, Plainfield, IL 60544 or email the form to summerfieldhoa.plainfield@gmail.com

Internal use only:

Date received _____ Approved _____ Denied _____ Date written notification mailed _____

Reason if Denied _____

Signature of Board member _____

